



Position	EMFAF Finance Evaluation Officer (HEO)
Contract	Temporary specified purpose contract for a maximum duration of up to 31st December 2027 (EMFAF)
Service Group	Corporate Services
Location	Flexible Location

Description of appropriate Service Group:

Corporate Services

Corporate Services provides support, planning and administration associated with Finance, ICT, Procurement, Fleet Services, Investment Services and Ice Plant network within BIM.

Summary of the Role:

The Finance Evaluation Officer will work within the Finance team within Corporate Services to assess the financial eligibility criteria of applicants under the EMFAF programme. The successful applicant will have responsibility for recommending financial eligibility criteria across all EMFAF grants; assessing the financial criteria on all grant applications; reporting to and participating in grant approval boards; advising the wider EMFAF team on best practice in the area of financial assessment; collating indicators as required and reporting these periodically within BIM and to stakeholders including DAFM. This role will be in direct support of Ireland's obligations under the European Maritime, Fisheries and Aquaculture Fund (EMFAF 2021 to 2027).

Background to Requirement:

BIM is the Irish State agency responsible for developing the Irish seafood industry. It supports the Irish seafood industry and communities in ensuring that aquatic and maritime resources are used sustainably.

Ireland has secured funding under the EMFAF (European Maritime Fisheries and Aquaculture Fund) to support the implementation of EMFAF which will lead to:-

- Healthy, safe and sustainably managed seas and oceans
- Food security through the supply of seafood products
- Growth of a sustainable blue economy

The Marine Programmes Division of the Department of Agriculture, Food and the Marine (DAFM) will be responsible for the development and implementation of the Seafood Development Programme 2021 – 2027. The European Maritime, Fisheries and Aquaculture Fund (EMFAF) 2021-2027 is a successor to the European Maritime, Fisheries Fund (EMFF) 2014-2020.

Ireland is to receive €142 million of EU funds from the new EMFAF which will be combined with co-funding from the Government of Ireland. These funds will be allocated for the management of fisheries, aquaculture and fishing fleets, and also cover measures such as scientific advice, controls and checks, market intelligence, maritime surveillance and security.



The EMFAF will particularly support small-scale coastal fisheries and vessels up to 24 meters as well as promote aquaculture. For the first time, the fund also includes provisions on strengthening international ocean governance and includes provisions to help respond to exceptional crises that cause market disruptions e.g. temporary storage measures or compensation for additional costs.

BIM will implement a wide range of grant schemes under the EMFAF programme on behalf of DAFM. Many grants will include financial assessment criteria and BIM is committed to meeting the highest governance standards in ensuring that these are appropriately assessed and reported on. The organization also intends to demonstrate the impact of grant awards through tangible impacts and outcomes in respect of the grants awarded under the EMFAF programmes, including financial impact. BIM is seeking an appropriately skilled, Finance Evaluation Officer to provide financial expertise in both assessing grant applications and advising the organization on best practice in this area.

Principal Tasks:

- To recommend financial eligibility criteria across all EMFAF grants
- To advise the wider EMFAF team on best practice in the area of financial assessment for grants
- To assess the financial eligibility criteria of applicants under the EMFAF programme
- To report to and participate in grant approval meetings
- To collate financial statistics and indicators for grant performance
- This role involves working with the following software applications:
 - Flexi-grant
 - Microsoft Office 365
 - Word, Excel, Teams
 - SharePoint
 - Power BI
 - Dynamics 365

Other:

To perform any other related duties as might reasonably be required and which may be assigned from time to time.

Reporting Structure:

Manager: Finance Manager

Director: Corporate Services Director

Contacts:

Within BIM

Finance Manager, Investment Services Manager, Corporate Services Director, Grant Administrators, BIM staff with responsibility for grant development and implementation.



Outside BIM

DAFM, applicants, third level higher education sector.

Training

There are no mandatory training requirements for this role.

Training needs will be identified through our Performance Management System.

Education, Professional or Technical Qualifications, Knowledge, Skills, Aptitudes, Experience and Training

Essential:

- A relevant third level degree in accounting, finance or a relevant field.
- Demonstrated understanding of financial assessment of projects or programmes.
- A minimum of two years experience in a financial assessment or audit role.
- Strong analytical skills.
- Good interpersonal skills and an ability to work with and effectively communicate with stakeholders.
- Effective organisation and administration skills.
- Good time management and the ability to prioritise and meet deadlines.
- The ability to work unsupervised and as part of a team.
- Good written and verbal communication skills in addition to effective numeracy skills.

Desirable:

- Understanding of the EU funding environment.
- Experience of financial assessment of projects or programmes.
- Knowledge of grant management systems.
- Ability to communicate results to a diverse range of stakeholders.
- Public sector experience.

Special personal attributes required for the position:

- Good personal organizational and priority-setting skills, with the ability to manage multiple priorities.
- Capable of working independently as well as being an effective team player, with initiative and creativity.
- Good interpersonal and communication skills, with the ability to effectively interact with people in a multidisciplinary and multicultural environment.
- Values the sharing of information and continuous improvement in a cooperative atmosphere of constructive evaluation and learning.
- Excellent facilitation and team-building capacity.



Salary:

Remuneration is in accordance with the Public Sector, Department of Finance approved Salary Scale for HEO Grade, with a salary range of €50,848 - €64,038 (as at 1st February 2022) per annum pro-rated with time worked. Appointment will be at the first point of the pay scale unless the candidate is currently employed within the public services.

You will become a member of the Single Public Service Pension Scheme if you are not currently a member of a public sector pension scheme (or have not been a member in the past six months). Salary and Pension Scheme are subject to public sector approved norms and take account of recent service in the public sector in line with relevant circulars and rules.

Annual Leave:

Annual leave entitlement for this role is 29 working days per annum pro-rated to reflect time worked. Annual leave entitlements are exclusive of Public Holidays. All leave must be approved in advance in line with BIM leave policies, by your manager or their authorised representative.

Duration of Contract:

This temporary specified purpose contract of employment will be for the period up to the end of 31st December 2027. The successful candidate will be on probation for the first six months of this contract.

How to Apply:

A full C.V. together with a letter of application and [BIM Vacancy Application Form](#) , summarising experience and skill sets applicable to the position should be emailed to jobs@bim.ie or posted to Human Resources of BIM, 12 Crofton Road, Dún Laoghaire, Co. Dublin.

The closing date for Applications is 5 p.m. 22nd August 2022.

Please note that there may be more than one interview stage in the recruitment process for this role and that BIM may request the selected candidates to present a short presentation on a pre-selected topic at the final interview stage. Please note that late applications will not be accepted.

Any queries in relation to this role should be emailed to jobs@bim.ie.

Use of Data - all personal data and the information submitted for this application will be used solely for the purpose of this campaign, after which it will be deleted in line with our General Data Protection Regulation Policy and data retention schedule.

All information will be treated with the strictest confidence and accessed only by those involved directly in the campaign.

BIM is an equal opportunities employer