

# Training Programme Application Form

## 1. Programme

Programme/Course Name	
Location	
Commencement Date	
Please tell us how you heard about this programme/course	

## 2. Personal Details

First Name(s)		Surname	
Address			
Email Address			
Telephone Number (mobile)			

## 3. Education

Junior Certificate (or equivalent)	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Year	
Leaving Certificate (or equivalent)	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Year	

### Please give details of any other award(s) achieved e.g. \*QQI/FETAC Award (or equivalent)

Award/Programme Name		Level		Year	
Award/Programme Name		Level		Year	

You may be required to produce evidence of qualifications.

\*QQI = Quality and Qualifications Ireland, FETAC = Further Education and Training Awards Council (former statutory awarding body).

## 4. Learner Supports/Reasonable Accommodation

If you wish to disclose any disability, specific learning difficulty or health issue, please tick this box

If you have ticked this box, we will contact you on a confidential one-to-one basis to discuss supports/reasonable accommodation to assist you in successfully completing the programme. Alternatively, you may contact us directly any time before or during the programme.

## 5. Employment

Are you currently employed?  No  Yes If yes, what is your role/job title

If your application is successful, who will pay the course fees?  Applicant  Employer

### Employer Details (if applicable)

Business Name

Business Address

## Data protection

This form collects details about the applicant so that BIM can process the application and contact the applicant in relation to it. The form collects details about the applicant's employer so that BIM can contact them if they are paying the course fees and to arrange mentoring and assessment in the place of work, should the application be successful. Some data may be used for statistical purposes, in which case it will be anonymised before use. The BIM Data Protection Policy is available on the BIM website [www.bim.ie](http://www.bim.ie) If you have any queries, please contact the BIM Data Protection Officer, email: [data.protection@bim.ie](mailto:data.protection@bim.ie) or write to the Data Protection Officer, BIM, Crofton Road, Dún Laoghaire, Co. Dublin A96 E5A0.

## 6. Declarations

### Employer Declaration (if applicable)

I agree to accommodate the applicant in attending the programme on the required seven days. I will facilitate the applicant's workplace assessment and mentoring session with the BIM mentor/trainer. I agree that my data may be used in line with BIM's data protection policy.

Manager/Supervisor Name

Date

Email Address

Telephone Number (Mobile)

### Applicant Declaration

I confirm that the details that I have given are accurate and correct to the best of my knowledge and that I meet the entry requirements as outlined in the course brochure and/or on the BIM website. I agree that my data may be used in line with BIM's data protection policy.

Applicant Name

Date

Please email the completed application form to: [seafoodskills@bim.ie](mailto:seafoodskills@bim.ie) or post to:

BIM  
Crofton Road  
Dún Laoghaire  
Co. Dublin  
A96 E5A0